

Business Case/Proposal Details/Project Initiation Document

1. Description of proposal

Please give a brief description of the proposed action, purchase or project

Gradual refurbishment of Walmsley (Community) Parish Hall & Theatre. (See below for more detail.)

2. Proposer

Please give the name of the person, or organisation, submitting the proposal

Mrs. Dawn Hitchen, Mrs. Jane Dent & Reverend Carol Hayden.

3. Meeting Parish objectives

How will the proposal support or enhance the PCC's mission, aims or objectives? Please refer to the Mission Statement overleaf, as appropriate.

It will breath new life into a building which is very frequently used by many members of the local community, but which has suffered neglect over time and is in urgent need of repair to bring it back to even better than its former glory.

4. Supporting others

How will the proposal benefit the community in general, other community groups or individuals not directly connected to the Parish?

This will provide the perfect venue for Community events: large and small.

We propose to hold Luncheon Clubs for the lonely and vulnerable in our locality; meeting places for young families. Our vision is to make this building a welcoming hub of activity in our area.

5. Financial implications

What will be the initial cost of the proposal (eg purchase price), will there be any ongoing or other maintenance costs (or consequent savings), and how is it intended to fund these? Please provide full financial details of the proposal.

Initially, we are looking to repair the external aspect of the Parish Hall. Our Church Architects, who will provide a 'full service' [ie. the planning and project managing], in an effort to offer some cost control and certainty to the Church, are happy to propose a fixed lump sum of £10,500.00 + VAT for a value of works up to £125,000.00.

6. Other policy implications

Will the proposal have any implications in terms of safeguarding, health and safety or other PCC policies?

It will be of huge benefit to the standing of the PCC at Christ Church Walmsley if we can improve the appearance and desirability of use of this magnificent Parish Hall in the heart of our Community.

Main Refurbishment Works Good & Tillotson are progressing the drawings and specifications for this, and for record purposes, these are the areas included in the initial tender:

1. Replacement / repair of lead valley at abutment of roof over classrooms 1 & 2, and the main hall.
2. Refurbishment of existing roof over classrooms 1 & 2 (strip back and relay, including re-bedding of all ridge tiles).
3. Replacement of all roof-lights within flat roof areas.
4. Resurfacing of all flat roof areas.
5. Refurbishment and repairs / making good of the existing bell tower to the main hall roof.
6. General check / survey of main hall roof and repair as required, including re-bedding of all ridge tiles.
7. Repair and or replacement of all gutters and rainwater pipes.
8. Full upgrade and refurbishment of existing toilet facilities.
9. Checks to existing external walls, cleaning, re-pointing and repairs as required including pointing of coping stones.
10. Replacement of windows – *Note: This is likely to be a costly item, so we will include the works within the original tender, and we can omit the window replacements (or be selective with the windows that are replaced) as required.*

In addition to the above, the works to the rear porch and the stone wall in front of the emergency exit from classroom 2 have already been completed, and the replacement of the entrance doors will be completed in the very near future (January 2019) before the main works are progressed.